



**HARVARD Kennedy School**  
JOHN F. KENNEDY SCHOOL OF GOVERNMENT

## Gift Instructions

For questions, please contact Carr Center Executive Director, Sushma Raman at 617-384-8464 or [Sushma\\_Raman@hks.harvard.edu](mailto:Sushma_Raman@hks.harvard.edu)

### Check

Please make your check payable to **Harvard University** and list **“Carr Center for Human Rights #307999”** in the memo line.

If possible, please draw from a U.S. bank in U.S. currency  
Mail check to:

**Carr Center for Human Rights Policy, Harvard Kennedy School**  
HKS mailbox #14  
79 JFK Street  
Cambridge, MA 02138 - 5801  
Tel: +1-617-495-5819

### Bank Wire

Please send gifts for Harvard University that are being transmitted by bank wire to the account below. Please indicate:

School Name: Harvard Kennedy School  
Name of Fund Supported: **“Carr Center for Human Rights #307999”**  
Donor: Enter donor’s name  
Bank of America  
100 Federal Street  
Boston, MA 02110  
President and Fellows of Harvard College, RSO account  
**Account #:** 009429263621  
**Ach ABA:** 011000138  
**Wire ABA** 026009593  
Swift Code: BOFAUS3N

- Please include “Harvard Kennedy School,” the name of the fund your gift is supporting, and the donor’s name in the wire instructions.
- Please e-mail transaction details to Harvard University’s Alumni and Development Services (ADS) office at [ads@harvard.edu](mailto:ads@harvard.edu) so that the bank wire may be promptly identified once received.

## Stock/Securities

Please have your broker contact:

Harvard Management Company  
Trusts and Gifts Department  
600 Atlantic Avenue  
Boston, MA 02210-2203  
Toll-Free Tel.: +1-866-845-6596  
Fax: +1-878-457-6598  
Email: [security\\_gifts@hmc.harvard.edu](mailto:security_gifts@hmc.harvard.edu)  
In comments please add **“Carr Center for Human Rights #307999”**

Please provide the following details to your broker for the transfer of U.S. stock and U.S. bond gifts to Harvard:

DTC #: 0997  
Receiving Institution: State Street Bank & Trust Company  
Account Title/Registration: President and Fellows of Harvard College\*  
Account #: 3091  
Harvard University Tax ID #: 04-2103580

*\*Note:* “President and Fellows of Harvard College” is the legal name of Harvard University and the account title that must be used to ensure delivery.

## Credit Card

### CREDIT CARD

- Harvard University accepts the following credit cards: American Express, MasterCard, VISA, and Discover.
- To make a credit card gift by phone, please call 800-VERITAS (837-4827).
- To make a credit card gift online, please go to [www.hks.harvard.edu/give](http://www.hks.harvard.edu/give) and select a fund in the drop-down menu. If giving to a fund not listed, select “Other” and type in the fund name in the pop-up box.

In comments please add **“Carr Center for Human Rights #307999”**

## Phone/Fax

Please telephone the contact below to discuss your donation.  
The contact will advise you should you wish to fax your donation information for the **Carr Center for Human Rights**.

Alumni Affairs and Resource Development  
Harvard Kennedy School  
HKS mailbox #123  
Cambridge, MA 02138-5801  
Contact: Jody Sharpe  
Tel: +1-617-495-9626

## HARVARD UNIVERSITY TAX ID NUMBER – 042103580

All gifts to the Harvard Kennedy School are tax-deductible to the extent provided by law. We affirm that no goods or services exceeding the IRS provisions are provided in consideration of charitable gifts to Harvard University. Please consult your tax advisor for details.

For questions, please contact Carr Center Executive Director, Sushma Raman at 617-384-8464 or [Sushma\\_Raman@hks.harvard.edu](mailto:Sushma_Raman@hks.harvard.edu)